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**From:** Stavnes, Sandra [Stavnes.Sandra@epa.gov]  
**Sent:** 1/27/2016 11:15:53 PM  
**To:** Bohan, Suzanne [bohan.suzanne@epa.gov]; Chalfant, Mark [Chalfant.Mark@epa.gov]; Madigan, Andrea [Madigan.Andrea@epa.gov]  
**CC:** Miller, Johanna [Miller.Johanna@epa.gov]  
**Subject:** RE: RA's briefing book for week of 12/1 - due NOON Thursday 1/28

Let me know if I have this wrong and we can regroup.

Sandy

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Sandra A. Stavnes  
Deputy Assistant Regional Administrator  
Office of Ecosystems Protection and Remediation  
USEPA, Region 8  
303-312-6117

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**From:** Bohan, Suzanne  
**Sent:** Wednesday, January 27, 2016 4:15 PM  
**To:** Chalfant, Mark <Chalfant.Mark@epa.gov>; Madigan, Andrea <Madigan.Andrea@epa.gov>  
**Cc:** Stavnes, Sandra <Stavnes.Sandra@epa.gov>; Miller, Johanna <Miller.Johanna@epa.gov>  
**Subject:** FW: RA's briefing book for week of 12/1 - due NOON Thursday 1/28  
**Importance:** High

Mark and Andrea –

Are you working on a CFAC briefing paper for the DRA? I hadn't heard that ECEJ was the lead. The deadline to submit the briefing paper to the RA's office is 12:00 tomorrow. Please confirm.

Thanks,  
Suzanne

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**From:** Stavnes, Sandra  
**Sent:** Wednesday, January 27, 2016 4:04 PM  
**To:** Varcoe, Betsy <Varcoe.Betsy@epa.gov>  
**Cc:** Hestmark, Martin <Hestmark.Martin@epa.gov>; Bohan, Suzanne <bohan.suzanne@epa.gov>  
**Subject:** RE: RA's briefing book for week of 12/1 - due NOON Thursday 1/28

Betsy I think ECEJ has the lead on the CFAC briefing for Wed. Thanks.

Sandy

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Sandra A. Stavnes  
Deputy Assistant Regional Administrator  
Office of Ecosystems Protection and Remediation  
USEPA, Region 8  
303-312-6117

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**From:** Varcoe, Betsy

**Sent:** Wednesday, January 27, 2016 2:27 PM

**To:** Hestmark, Martin <[Hestmark.Martin@epa.gov](mailto:Hestmark.Martin@epa.gov)>; Stavnes, Sandra <[Stavnes.Sandra@epa.gov](mailto:Stavnes.Sandra@epa.gov)>; Gautam, Nawodit <[Gautam.Nawodit@epa.gov](mailto:Gautam.Nawodit@epa.gov)>; Card, Joan <[Card.Joan@epa.gov](mailto:Card.Joan@epa.gov)>; Buhl, Rick <[Buhl.Rick@epa.gov](mailto:Buhl.Rick@epa.gov)>; Kortuem, Patrice <[Kortuem.Patrice@epa.gov](mailto:Kortuem.Patrice@epa.gov)>; Haniewicz, Melissa <[Haniewicz.Melissa@epa.gov](mailto:Haniewicz.Melissa@epa.gov)>; Bohan, Suzanne <[bohan.suzanne@epa.gov](mailto:bohan.suzanne@epa.gov)>; Urdiales, Aaron <[Urdiales.Aaron@epa.gov](mailto:Urdiales.Aaron@epa.gov)>; Moon, Diane <[Moon.Diane@epa.gov](mailto:Moon.Diane@epa.gov)>

**Cc:** Lucas, Debra <[Lucas.Debra@epa.gov](mailto:Lucas.Debra@epa.gov)>

**Subject:** RA's briefing book for week of 12/1 - due NOON Thursday 1/28

I'm looking for read-aheads for next week's meetings by noon Thursday, 1/28, or let me know if nothing is needed.

*These docs require approval by the ARA/DARA before submission to the RA.*

*PLEASE ALLOW ENOUGH TIME TO MEET THE RA OFFICE DEADLINE – noon Thursday.*

Tues 2/2	EPR	Pavillion
Tues 2/2	Joan	Prep for GKM Mtg with Govt Partners
Wed 2/3	TMS	FMFIA update
Wed 2/3	EPR/ECEJ	CFAC on the Final National Priorities
Thur 2/4	Joan	Data Gaps/Well Integrity Plan Implementation
Thur 2/4	Joan	Prep for GKM Mtg with Govt Partners
Fri 2/5	Joan	Animas/SJ Stakeholder meeting

**Betsy Varcoe**

Staff Assistant to the Regional Administrator

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